



Northern California Band Association Winter Activities

FULL RETREAT INSTRUCTIONS

The awards ceremony for all performers—guard, percussion and drum majors—at the 2022 NCBA Winter Championships will be held in a “Full Retreat” fashion. Due to capacity restriction in the gymnasium, high school awards will be held in the stadium while MS awards will take place in the Performance B Gym. All performers will be in full uniform and on the field/court during awards. Awards will begin with the announcement of each school and unit as they take their place on the field/court. This type of awards ceremony requires a lot of planning and in order to stay on schedule, it requires understanding and cooperation from all members.

1. Immediately following the final performance, all performers will gather in the Performance B Gym and line up by unit behind their school sign. Schools will be arranged alphabetically to make it easier. MS Groups will gather in the Huddle just outside the Performance B Gym.
2. Performers will only have 10 minutes to gather before proceeding to the Awards Ceremony. The final performing groups (Performance B and Performance A) will be allowed to keep their floor, equipment, and props in the Performance A Gym to allow them to join the gathering timely.
3. Once all performers are gathered, they will be led to the awards ceremony in a single file line (alphabetically by school) where each group will be announced to the audience as they enter.
4. As performers are moving to the stadium and being announced to the audience, instructors and/or directors will gather in the Huddle (for MS) or Performance A Gym (for all other groups) to receive and review their recaps. Scholarship awards and Outstanding Performer awards will be announced while recaps are being reviewed.
5. As awards are announced, the captain(s) of each performing unit will come forward to receive the trophy. Individual Championship medals will be presented to the champions of each division.
6. Only performers and trophy handlers will be allowed on the field/court.

In keeping with NCBA’s expectation of sportsmanship and professionalism, the following awards ceremony guidelines are expected to be adhered to:

- All performers who participate in the awards ceremony must be in full uniform and are expected to stand during the entire presentation. Salutes given by the awards personnel should be dignified and respectful. Any unit or individual who displays poor sportsmanship or behaves in such a manner as to demean or degrade the awards ceremony will be asked to immediately leave the awards presentation area.

Times:

MS Awards – All MS performers assemble in Huddle (lobby to Gyms) at **2:45 pm**. MS Director’s meeting in the Huddle at **3:00 pm**. Scholarships and Outstanding Performer Awards will be announced at **3:05 pm**. MS Awards will begin at **3:10 pm**

HS Awards – All HS performers assemble behind school signs in the Performance B Gym at **7:50 pm**. HS Director’s Meeting at **8:00 pm** in New Gym. Performers will be directed to the Stadium at **8:00 pm**. Scholarships and Outstanding Performer Awards will be announced at **8:10 pm**. HS and Independent Awards will begin at **8:15 pm**.