northern california band association

ncba

winteractivities

In affiliation with the
Northern California Band Association

NORTHERN CALIFORNIA BAND ASSOCIATION

In partnership with
Winter Guard International

wgi
SPORT OF THE ARTS
CIRCUIT PARTNER

All requests for a refund must be submitted on this form, and are subject for approval by the VP of Winter Activities and the Treasurer. All requests must be submitted via email as a PDF to the VP of Winter Activities at WinterActivities@ncbaonline.net.

OVERVIEW OF WINTER ACTIVITIES REFUND POLICY

- Refunds will only be issued if the Request for Refund form is received via email at least 14 days prior to the competition.
- Refunds will not be approved if the Request for Refund form is received less than 14 days prior to the competition.
- There will be no refunds of late fees.

Person Requesting Refund: _____ Title: _____

School: _____

Make the refund payable to: _____

Mailing Address: _____

Phone number: _____ Email: _____

DETAILS OF REQUEST:

Date refund is requested: _____ Amount requested: _____

Reason for refund: _____

_____

_____

FOR NCBA USE ONLY:

_____   _____

Marcus Mills   Rachel Grant-Kiley
VP of Winter Activities   Treasurer

Approved or Denied   Approved or Denied

If denied, list reason: If denied, list reason:

Details of Refund

Amount: _____

Check Number: _____

Date of Refund: _____